

CALDER HOUSE SCHOOL

Thickwood Lane, Colerne, Near Chippenham, Wiltshire, SN14 8BN

Calder House's Admissions Procedure and Fees

ADMISSIONS

If you would like to learn more about Calder House, please make an appointment to meet Jason Page, our Registrar. As well as giving us an opportunity to explain our unique approach, this meeting will give you the chance to see the school for yourself and to meet some of our pupils. To allow us to speak freely, your child should not be brought to this initial meeting.

Following this visit, if we believe that we can help, your child will be invited to come to school for a whole day. This will give your child the chance to see what we are like. It will also give us the opportunity to conduct a comprehensive assessment of their individual difficulties and determine whether we have the teaching skills and resources to help them. If we believe we can meet their needs, we will offer your child a place at Calder House.

We charge £600 for this assessment day. If we do not offer a place, this amount will be refunded in full. If we offer a place that is accepted, this sum will be deducted from the advance fee. If, however, we offer a place and you decide not to take it up, the assessment fee will be retained by the school to defray costs.

SCHOOL HOURS / ATTENDANCE

- Pupils are expected to arrive between 8.30 and 8.40 am. School ends at 3.50 pm and pupils are dismissed between 3.50 and 4.00 pm. Pupils must be accompanied by a parent/authorised adult until received into school by a member of staff. No pupil will be allowed to leave the school unaccompanied without the formal written agreement of both the school and parent.
- Our specialist teaching programme is disrupted by the late arrival of pupils. Parents are therefore requested to ensure their children's punctual attendance at school. We also ask that children are not taken out of school on holiday during term time.
- If your child is unable to attend school through illness, we ask that you advise the School Secretary at the earliest opportunity.
- Parents driving to and from Calder House are requested not to drive through the private roads of Thickwood Estate.

LUNCH

Pupils are expected to bring a break-time snack and packed lunch to school each day. We also ask that your child bring some fresh fruit and healthy snacks as part of their everyday diet. The school has a drinking fountain and every child should have a water bottle in school.

FEES

Our fees from September 2020 will be £6,400 per term (3 terms per year). This includes the cost of all specialist support, text and exercise books, teaching materials, stationery, field trips and school outings. Only in exceptional circumstances will parents be asked to cover additional costs. Each term's fees are payable in advance no later than the first day of term.

FEE INCREASES

The school's fees are reviewed annually. Any changes to the amount we charge will be announced before the beginning of the Summer Term and will take effect from the start of the new academic year in September.

ADVANCE FEES

Before the start of your child's first term at Calder House, you will be required to pay two terms' fees: one as payment for your child's first term with us; the other to be held as an "advance fee". If having accepted a place your child does not join the school the advance fee will be retained. Once your child has joined the advance fee will be set against the fees for your child's final term at Calder House - provided that the required notice for the removal of your child has been received. Interest is not payable on money held as advance fees.



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REQUIRED NOTICE

If you decide to remove your child from the school, you must give one full term's notice. This must be given to the Bursar in writing no later than the first day of your child's last full term at Calder House. Failure to give such notice will result in a charge of one term's fees in lieu of notice and any funds held by the school to the net credit of your account will be used towards the discharge of this obligation.

DEEMED NOTICE

Fees are due on the first day of term. In the event of non-payment, notice of removal will be deemed to have been given and the pupil will not be re-admitted to school the following term.

REMOVAL

The Headteacher may require the immediate removal of a pupil if, in the Headteacher's opinion, it is in the best interests of the pupil, other pupils or the school. In the unlikely event that this should be necessary, all funds held to the net credit of the pupil's account will be refunded.

(Last reviewed and updated 3.3.2020)



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